



Committee Role

The purpose of the Governance Committee is to advance VMAE governance by implementing best practices, developing volunteers and identifying board candidates, and fostering high performance of board members individually and as a group.

Committee Responsibilities

- Cultivate interest among the membership in serving as volunteer leaders on the Board of Directors, committees, and task forces, and vet candidates for alignment with available service opportunities.
- Develop the slate of candidates for annual election to the VMAE Board of Directors. Work with the board to assess needs for board composition based on strategic goals and objectives, and identify potential candidates based on desirable skills, knowledge, attributes, and diversity in order to accomplish future work of the board. Contact potential candidates to determine their interest and availability in serving. Contact current board members to assess continued interest in serving and/or moving into the role of officer.
- Develop policies designed to strengthen VMAE governance, e.g. Conflict of Interest, Code of Ethics, Board Role and Responsibilities, etc.
- Develop and implement an annual board self-assessment to help board members (a) evaluate their individual performance as a board member and (b) assess the collective performance of the board.
- Develop and deliver an annual board orientation for new board members.
- Periodically review board practices and governance policies for maximum effectiveness and board engagement.
- Other duties or activities as determined by the Board of Directors.

Committee Composition

The Governance Committee shall be comprised of five members appointed by the president, as follows: Past President (chair), President, one director, two members who are not directors, and the CEO as ex-officio, non-voting member. Appointments are made by the President.

The chair shall serve a one-year term with a maximum of four consecutive terms.

Committee members shall serve one-year terms and are eligible for re-appointment to additional one-year terms with a maximum of four consecutive terms. Terms shall expire after one year or the association's annual meeting, whichever occurs first.

The work of the task force is supported by the CEO.

*Approved by the Board of Directors **/**/2019*