



## **Professional Development Committee**

### **Role, Responsibilities, and Composition**

#### *Committee role*

The Professional Development Committee is appointed to support and enhance the professional development of association executives through structured programming and shared experiences. It is the responsibility of committee members to identify fundamental management concepts that universally apply to a diverse set of associations and develop innovative and creative approaches to help executives at various stages of their careers meet the contemporary challenges of managing their associations. The focus of the committee is on creating comprehensive learning formats that provide a rich, safe-space environment for maximum learning, support and successful outcomes.

#### *Committee responsibilities*

- Identify topics/issues that are fundamental to managing veterinary medical associations, including association management, leadership development, and topics of interest to members of VMAs.
- Determine contemporary challenges facing associations and those of heightened interest to members
- Develop education delivery models that provide a variety of learning experiences
- Identify, engage with, and retain experts who can serve as presenters and/or coaches to facilitate learning and help members achieve their professional objectives

#### *Committee composition*

The Professional Development Committee shall be comprised of at least five members appointed by the president, one of whom shall be appointed to serve as chair. VMAE desires to have committee members who reflect a variety of VMA attributes, including geographic scope, membership size, species and specialties, employment settings, and length of CEO tenure. Desired attributes of individual committee members include contributing creative ideas, brainstorming and working collaboratively with colleagues, and curating resources. Up to two additional individuals who are not members of VMAE but have expertise determined as valuable to the committee may be appointed as non-voting, non-member advisors of the committee.

The chair shall serve a one-year term with a maximum of four consecutive terms. Committee members shall serve one-year terms and are eligible for re-appointment to additional one-year terms with a maximum of four consecutive terms. Terms shall expire after one year or the association's annual meeting, whichever occurs first.

The work of the committee is supported by the CEO and the association manager.

*Approved by the Board of Directors 7/27/2022*